

**Tabular format for Short listing**  
**Hiring an agency for Process Monitoring of BRLPS under NRLM**

SN	Particular				Maximum Shortlisting Score
1.	Brief profile of the Agency <i>(supporting document should be attached)</i>				NA
2.	Similar Assignments - Details to be furnished here for marking purpose. <b><i>(Contract agreement with completion certificate should be submitted).</i></b>				60
a.	1-2 assignments completed successfully		10 Numbers		
b.	3-4 assignments completed successfully		30 Numbers		
c.	5-6 assignments completed successfully		50 Numbers		
d.	More than 6 assignments completed successfully		60 Numbers		
SN	Name of assignment	Name of Client	Cost of assignment (Rs.)	Period of assignment	Subject
a.					
b.					
c.					
d.					
e.					
f.					
g.					
h.					
	<b>Average Annual Turnover (AAT)</b>		<b>Years</b>	<b>Amount (Rs)</b>	15
3.	Intended Agency should have Minimum Annual Average Turnover of Rs 08 Cr. or more during the last three financial years (2021-22, 2020-21 & 2019-20). <i>Audited financial statements of the above three years should be attached.</i> a) 08 Cr.- 10 Cr. - 10 Numbers b) Above 10 Cr. - 15 Numbers		2019-20		
			2020-21		
			2021-22		
			Average		
			Total		
4.	Total Manpower strength of the agency. a) 25-50 Manpower - 05 Numbers b) Above 50 Manpower - 10 Numbers <i>(Attached list of employees with undertaking).</i>		Nos		10
	Number of Key professionals with the agency. <i>(Attached list of key professionals with undertaking).</i>		Nos		
5.	No of Person Trained in a single assignment (Only more than 200 persons training to be mentioned) <i>(Supporting document should be attached)</i>		Nos		15
6.	Address of Head & local office with phone & e-mail id.				NA
Total					100

Short listing will be made on above Information only. Attach supporting documents with this format.

- **Similar means:** Experience in Process/ concurrent monitoring/research/large scale HH survey.
- **Association of Agencies:** The Association of Agencies who have a joint venture or a sub consultancy agreement to complement their respective area of expertise to strengthen the technical responsiveness of their proposal and make available pool of experts.

**Signature of Authorized Representative**

**Seal of the Agency**